

CABINET MEMBER FOR WASTE AND EMERGENCY PLANNING

Venue: Town Hall,
Moorgate Street,
ROTHERHAM. S60 2TH

Date: Tuesday, 6th May, 2014

Time: 9.30 a.m.

A G E N D A

1. To determine if the following matters are likely to be considered under the categories suggested, in accordance with Part 1 of Schedule 12A (as amended March 2006) to the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered later in the agenda as a matter of urgency.
3. Apologies for absence
4. Minutes of the previous meeting held on 7th April, 2014 (Pages 1 - 4)
5. Health, Welfare and Safety Panel (Pages 5 - 6)
Minutes of meeting held on 11th April 2014
6. Exclusion of the Press and Public
The following items are likely to be considered in the absence of the press and public as being exempt under Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended March 2006 – information relates to finance and business affairs).
7. Contract for Skip Hire, Waste Treatment Recycling, Re-use and Disposal (Pages 7 - 9)
8. Treatment of Dry Recyclables (Pages 10 - 12)
9. Date and time of next meeting - Monday 2nd June 2014 at 9.30 a.m.

**CABINET MEMBER FOR WASTE AND EMERGENCY PLANNING
7th April, 2014**

Present:- Councillor R. S. Russell (in the Chair) and Councillor Ali.

Apologies for absence were received from Councillor Swift.

L49. MINUTES OF THE PREVIOUS MEETING HELD ON 3RD MARCH 2014

Resolved:- That the minutes of the previous meeting of the Cabinet Member and Advisers for Waste and Emergency Planning held on 3rd March, 2014, be approved as a correct record for signature by the Chairman.

L50. EMERGENCY PLANNING UPDATE AND HEALTH AND SAFETY ISSUES

Consideration was given to the update provided by the Emergency and Safety Manager. The update included:-

(a) Business Continuity

- Commenced exercise scoping with multi-agency partners for exercise Cygnus (national pandemic influenza exercise), in which local contingency plans will be tested;
- Commenced reviewing arrangements in both Rotherham and Sheffield for excess deaths, with a view to an updated framework being produced and tested as part of exercise Cygnus (as above);
- Engagement with a number of teams to enrich their business continuity plans (and continued migration to the e-system);
- Attendance at de-briefers course;
- Sheffield Pandemic Influenza plan final draft circulated for consultation.

(b) Emergency Planning

- Recruited a new part-time member of staff to replace an officer who has retired;
- preparation for the corporate exercise which will take place on Thursday 15th May 2014 at Riverside House;
- attendance at the de-briefers course, organised by the Local Resilience Forum;
- carried out a review into the management of Public Safety in Events within the Borough area;
- planning this Council's component for the multi-agency response to the planned public demonstration on Saturday 10th May 2014 in Rotherham.

(c) Health, Welfare and Safety

- carried out an asbestos refurbishment survey at a primary school;
- undertook an unplanned inspection of a Streetpride Construction Team, carrying out resurfacing work on a pedestrian footpath at Doncaster Road, Thrybergh; during the inspection, all staff on site were adhering to good health and safety practices and the correct personal protective equipment was being worn by everyone; further discussions will take place about the procedures in place for checking for underground services;
- conducted fire safety training for staff working at a primary school and at a secondary school;
- a fire alarm test was carried out at a primary school;
- meetings with managers working in the Highways Section of Streetpride; examining procedures for safe excavation at construction sites;
- advice to a primary school site manager on the correct use of harnesses, whilst working at height.

Resolved:- That the update be noted and the Emergency and Safety Manager and the be thanked for their contribution.

L51. A TRIAL PROJECT FOR AREA BASED CLEANSING

Further to Minute No. 71 of the meeting of the Cabinet Member and Advisers for Waste and Emergency Planning held on 18th March, 2013, consideration was given to a report presented by the Leisure and Community Services Area Manager, detailing proposed street cleansing methods of operation resulting from the trials undertaken during the past twelve months. The methods detailed were:-

- scheduled cleansing rounds;
- district cleansing;
- use of hotspot team and 'superblitz' cleansing;
- mechanical sweeping.

The report stated that monitoring of the arrangements will be undertaken and, if any necessary modifications are identified, they will be implemented at appropriate times during the year. The changes to the method of operations will be accommodated within the existing Street Cleansing budget.

Resolved:- (1) That the report be received and its contents noted.

(2) That proposed street cleansing methods of operation, as detailed in the report now submitted, be approved and implemented.

L52. CONCRETE LITTER BINS - UPDATE

Further to Minute No. 72 of the meeting of the Cabinet Member and

Advisers for Waste and Emergency Planning held on 18th March, 2013, discussion took place on the replacement programme of concrete litter bins, throughout the Borough area.

L53. REVIEW OF PROVISION OF HOUSEHOLD WASTE RECYCLING CENTRES

Further to Minute No. 42 of the meeting of the Cabinet Member and Advisers for Waste and Emergency Planning held on 3rd February, 2014 and Minute No. 185 of the meeting of the Cabinet held on 5th February, 2014, consideration was given to a report, presented by the Waste Strategy Manager, which reviewed the current provision of the Household Waste Recycling Centres (HWRCs) in Rotherham and proposed the reduction of opening days to achieve the budgetary savings required for the 2014/2015 financial year.

The report stated that the Council, as a Waste Disposal Authority, has a statutory obligation under the Environmental Protection Act 1990 for “places to be provided at which persons resident in its area may deposit their household waste and for the disposal of waste so deposited”. Waste Disposal Authorities have discretion to decide how they fulfill this duty, both in respect of how many Centres are provided, their locations and their opening days and hours.

The management of Rotherham’s HWRCs is arranged through a joint BDR (Barnsley, Doncaster and Rotherham) contract with FCC Environment Limited. The contract with FCC Environment Limited sets out that company’s duties in relation to the Council’s network of HWRCs. In order to change any contractual obligation, a variation to contract has to be agreed with the service provider.

Resolved:- (1) That the report be received and its contents noted.

(2) That, with effect from 1st June, 2014, the following reduction of opening days be applied to the Household Waste Recycling Centres listed below:-

- (a) Magilla, Common Lane, North Anston - closed on Tuesday each week;
- (b) Car Hill, Rotherham – closed on Wednesday each week;
- (c) Warren Vale, Rawmarsh – closed on Thursday each week; and
- (d) Lidget Lane, Ravenfield – closed on Friday each week.

(3) That a further report about the reduction in the Centres’ opening days be submitted to a meeting of the Cabinet Member and Advisers for Waste and Emergency Planning, during January 2015, to determine whether the budget savings can be achieved.

L54. WASTE UPDATE

Consideration was given to the update provided by the Waste Strategy Manager, Environment and Development Services. The update included:-

- (a) waste is now being delivered to the Sheffield Erf and Salmon Pastures transfer station;
- (b) implications of the revised commercial waste collection rounds;
- (c) issues concerning the contract for the clinical waste collection service.

Members requested that officers investigate the cleansing arrangements in respect of the Woodlathes Village, as the adoption of highways within this estate has not yet been completed.

Resolved:- That the update be noted and the Waste Strategy Manager be thanked for his contribution.

**HEALTH, WELFARE AND SAFETY PANEL
FRIDAY, 11TH APRIL, 2014**

Present:- Councillor R. S. Russell (in the Chair); Councillors G. A. Russell and Swift; Mrs. S. Brook (NASUWT), Mrs. K. Hall-Garritt (UNISON) and Mr. P. Harris (GMB).

Apologies for absence were received from Councillors Ali, P. A. Russell, Whelbourn and Wootton and from Mrs. J. Adams (NUT).

18. MINUTES OF THE PREVIOUS MEETING HELD ON 10TH JANUARY, 2014

Resolved:- That the minutes of the previous meeting of the Health, Welfare and Safety Panel, held on 10th January, 2014, be approved as a correct record for signature by the Chairman.

19. MATTERS ARISING

With regard to Minute No. 14 (Kelford School, Kimberworth), the Panel received information from the School explaining the use of the changing rooms.

20. STATISTICS OF ACCIDENTS, INJURIES AND INCIDENTS OF VIOLENCE TO EMPLOYEES

It was noted that the annual report of statistics, injuries and incidents of violence to employees will shortly be distributed to Members of the Health, Welfare and Safety Panel.

21. HEALTH AND SAFETY BULLETIN

Consideration was given to the Health and Safety Bulletin, containing recent articles and reports of legal cases relating to health and safety.

The following items were highlighted:-

- matters of interest from the Health and Safety Executive, including public safety at large events; alcohol and substance misuse;
- safety myth (risk assessments; slips and trips; health and safety rules);
- recent Court Cases, including incidents affecting care homes.

Resolved:- That the Principal Health and Safety Officer distribute copies of the bulletin throughout the Authority and also publish the bulletin on the Council's Intranet web site.

22. REPORTS ON VISITS OF INSPECTION HELD ON 14TH MARCH, 2014

Consideration was given to matters arising from the visits of inspection made by the Panel on Friday, 14th March, 2014.

The report included the responses provided by Service Areas to the

various issues raised at the inspections. Particular reference was made to:-

(a) Dalton Foljambe Primary School

This primary school will be re-scheduled for a future visit of inspection by the Panel.

(b) Thrybergh Country Park

Discussion took place on the risk assessments for staff of the Visitor Centre at this Country Park. Panel Members asked to view the relevant documents. It was noted that issues concerning the safety fencing (bridge and dam wall) within the Country Park were the responsibility of Yorkshire Water plc.

(c) Disabled Toilet Facilities in Schools

The Panel emphasised that these facilities are not to be used for storage purposes.

(d) Clifton Comprehensive School

Panel members commented that school staff must be present during the visit of inspection. Discussion took place on a number of issues affecting this school (facilities for staff; CDT classrooms; accommodation for use by pupils during recess and lunch breaks). It was agreed that the Panel make a further visit of inspection to this school.

(e) Visits of Inspection – afternoon schedule

It was agreed that, during future visits of inspection, the afternoon schedule shall begin with departure from the Town Hall at 1.30 pm.

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